



We are so excited to announce our first ever Holiday Shopping Extravaganza! We look forward to having you join us!

**Date:** December 8, 2018 **Time:** 10:00 am to 2:00 pm

**Location:** Macedonia Baptist Church

**Address:** 7100 Holly Springs Road, Raleigh, NC 27606

**Set up:** Starts at 8:00 am. Vendors are responsible for bringing their own tables, booth spaces are marked for 6 foot tables or smaller. MBC will provide 1-2 chairs per vendor. All vendors MUST be finished setting up by 9:45 am. Please note: NO ONE WILL BE ALLOWED IN THE BUILDING UNTIL 8:00am.

**Break Down:** DOES NOT start until 2:00pm and must be finished by 3:00pm. Please be prepared to move, set up, and break down all the supplies that you need, to have a successful day of business.

**Specifics:** Only one vendor per company will be accepted and no more than two vendors who offer the same type of product. Only one business is allowed per space and only those businesses who are in line with our church's values and beliefs will be accepted.

**Please e-mail completed application to:** Kim Harris at [mkimberlyharris@gmail.com](mailto:mkimberlyharris@gmail.com). Kim may also be reached by cell at 919-434-4504.

Booth cost is \$25 plus a Raffle Basket donation with a retail value of \$34-50. Proceeds from this event will be donated to the NC Baptist Men for Hurricane Relief.

The event will be advertised to the community and the church via flyers, social media, word of mouth and a banner located outside of the church.

## Vendor Contact Details

Name: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Direct Sales Parent Company: \_\_\_\_\_

Product type: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Choose 1 of the following categories:

\_\_\_\_\_ Local Crafter    \_\_\_\_\_ Local Business

\_\_\_\_\_ Electric Accessibility \$10 (There will be limited access to electricity. Those spots are available on a first come, first serve basis.)

**\*\*Please note than in addition to the Vendor Fee we are also asking for a product donation/gift certificate valued at \$35 to \$50 for our Raffle.**

### TERMS AND CONDITIONS

Vendors must understand that spaces are limited and available on a first-come basis. The church may choose to deny a vendor/crafter based on the appropriateness or duplication of like products or parent company. Vendors will be notified via email upon the acceptance of the application. Once accepted, you will be emailed a PayPal invoice, your spot will be held for 24 hours after invoice is sent. If payment is not made within that time frame, your spot will be released to another vendor. All sales will be transacted by and will go directly to the vendors. MBC makes no guarantees as to each vendor's profit during this event. No refunds will be processed for any reason. Any cancellations or "no shows" the day of the event will be considered a donation to the MBC. Vendors are asked to help promote the event through their own social media accounts.

By submitting this application and sending payment, I have read, understand, and accept the Terms and Conditions of the MBC Holiday Shopping Extravaganza.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date